



Scheme of Delegation

To appoint the Clerk as the Council's Proper Officer and Responsible Financial Officer (RFO)

To delegate to the Assistant Clerk all the powers of the Proper Officer and RFO in the Clerk's absence

To delegate to the Clerk (and to the Assistant Clerk, in the Clerk's absence) to incur expenditure

- To a limit of up to £1000 excluding VAT
- To a limit of £5,000 for the replacement of equipment and/or repairs to equipment on the Children's Playground on the Gray Recreation Ground with the agreement of the Chairman or Vice Chairman in his/her absence

Provided that such expenditure is reported to the next appropriate meeting of the Council

To appoint the Clerk and the Cemetery Superintendent as Authorised Person (s) for the purpose of the Local Authorities Cemeteries Order 1977

To delegate to the Clerk and to the Cemetery Superintendent the power to approve memorial applications that comply with the Council's rules and regulations and to refer any to Cemetery Committee that do not comply

To delegate to the Chairman and in his/ her absence the Vice Chairman decisions of the Council during the summer recess provided that all such decisions are reported to the next appropriate meeting of the Council

To delegate to each Committee of the Council power in relation to all matters within the Committee's Terms of Reference except for decisions/functions specifically reserved for Full Council in law or under the Council's Standing Orders.