



# **Duffield Parish Council**

## **Scattering of Ashes Policy**

### **Introduction**

Duffield Parish Council has introduced a policy on the scattering of human ashes at the Cemetery and Eyes Meadow and Grays Receptions Ground. This is to ensure that the issue is managed for the mutual benefit of all users.

It is intended that this policy will cover the broad common issues, the content of this policy will be revised as necessary to meet changing circumstances and trends. The policy will be reviewed annually.

### **Objectives of the policy**

The Council is seeking to ensure that it is adopting a clear, measurable and sympathetic approach to the management of its facilities, which will take account of the sometimes contrasting needs of a variety of users.

Any complaints relating to the implementation of the policy will be dealt with through the Council's complaints procedure.

### **General**

- 1) All applications to scatter ashes should be completed on the official service request form and be signed by the applicant. Only applications from the next of kin or executor will be considered.
- 2) No memorials will be allowed on the site where ashes have been scattered, unless prior agreement has been given by the Council and the next of kin or executor has purchased a bench, tree or shrub to be placed.
- 3) The Council reserves the right to remove any memorials placed without the agreement of the Council.
- 4) The Council has also considered the issue of scattering pet ashes. This will also need the official service request form to be completed by the pet owner.



## **Scattering of ashes**

- 1) Ashes shall only be scattered in a location agreed in advance by the Parish Clerk or authorised officer, at a predetermined time, day and date in consultation with the next of kin or executor.
- 2) No flowers or similar memorials shall be permitted to mark the occasion on the site at any time.
- 3) The ashes are not allowed to be scattered in one solid mass on the ground and must be scattered evenly.
- 4) The Council reserves the right to develop on park land and green spaces in the future.
- 5) Care should be taken when scattering ashes, be aware of the direction of wind and proximity of family members and other park users.
- 6) Scattering of ashes is available Monday to Friday from 8am to 11am. A council officer will also attend and give advice if needed.
- 7) Fees are revised annually and published on the Councils web Site. The Council will invoice you after the event direct to the address given on your application.



## Scattering of Ashes – Service Request Form

Name & address of person requesting service (Only next of kin or executor may request this service)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobile: \_\_\_\_\_

Name of deceased: \_\_\_\_\_

Relationship to the deceased: \_\_\_\_\_

Area requested for the scattering: \_\_\_\_\_

Date & time requested for scattering: \_\_\_\_\_

I have read and understood the scattering ashes policy provided by Duffield Parish Council.

Signed

Date

\_\_\_\_\_

Please return form to The Parish Council, The Weston Centre, Tamworth Street, Duffield, Belper, Derbyshire, DE56 4ER.

### Office use only

Approval granted      YES/NO      Date \_\_\_\_\_

Approval signature: \_\_\_\_\_      Invoice Sent date: \_\_\_\_\_



## Record where you scattered your ashes

Keep a record for future generations.

When you are doing something as symbolic as scattering a loved one's ashes, you think you will always remember the exact details, however, as this is often done in a time of extreme emotional stress, the details and the memories can often become blurred. Keeping a record and putting it with your family certificates may be a good idea.

### Things to record:

- **Where** – Simple enough, but be detailed.
- **What time of day** – When did you conduct your scattering eg. dawn, midday, sunset. If you're choosing a popular spot then sunset or sunrise will be less busy.
- **When** – The date – Any particular reason why you have chosen this date? A birthday or anniversary?
- **Why** – Why you've chosen to scatter there. Stories will be passed down through generations to come, so leave no one guessing why.
- **Who** – Who was there at this special occasion.
- **Details/Readings** – did everyone sprinkle some ashes? Did anyone say a few words? If so attach it to your record sheet.