

## **DUFFIELD PARISH COUNCIL**

Parish Clerk: Mrs Kath Gruber  
Duffield Parish Council, The Cemetery Lodge, 43 Hazelwood Road,  
Duffield, Derbyshire, DE56 4DQ  
Telephone: 01332 842740  
E-mail: clerk@duffieldparishcouncil.gov.uk  
www.duffieldparishcouncil.gov.uk

### **To: The Members of Duffield Parish Council**

Dear Councillor

You are summoned to attend the meeting of Duffield Parish Council to be immediately following the Annual Parish meeting at 7.00pm on Wednesday 1 April 2020. Because of the emergency procedures in force the meeting will held by conference call.

**Join by Phone - 020-7660-8147**

**When prompted enter:**

**Access code: 620 609 857**

Yours sincerely

*K Gruber*

Kath Gruber

### **AGENDA**

#### **NON-CONFIDENTIAL INFORMATION**

- 1 To receive apologies for absence.
- 2 To consider a Variation of Order of Business
- 3 To record Declaration of Members Interests in any item to be discussed.
- 4 To allow for Public Speaking
  - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Full Council Meeting held on 4 March 2020
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 7 **Committee Structures**  
To consider options for revised committee structures to reflect Village Action Plan priorities
- 8 **Council Services**  
To consider service offer during coronavirus lockdown
- 9 **Recreation Committee**  
To report the draft minutes of the Recreational Committee held on 18 March 2020
- 10 **To receive the report of the Parish Clerk on:**  
 (a) Action Plan progress and actions arising from last meeting.  
 (b) General correspondence received by the Council-Appendix A  
 (c) Dog Mess report – information only until after lockdown
- 11 **Consultations**  
Erewash Growth Options (Local Plan) [www.erewash.gov.uk/localplan](http://www.erewash.gov.uk/localplan).
- 12 **Derbyshire Association of Local Councils**  
To consider circular 03/2020
- 13 **Finance**  
 a) To approve Accounts for Payment for month ending 31 March 2020  
 b) To approve Cemetery Fees and Charges 2020/2021  
 c) On recommendation of Recreational Committee, to approve Recreation fees and charges 2020/2021  
 d) To review Income and Expenditure report  
 e) To approve Audit Improvement Plan  
 f) To consider quotations for Commercial Survey of Cemetery Lodge
- 14 **To consider Planning Applications**
  - The list of Planning Applications received for the Council to consider and make representations on is at Appendix B
- 15 **Items for information only**  
 a) To receive reports from representatives on outside bodies (only if relevant each month)
  - Weston Centre – Councillor Harrison
  - DuCs – Councillor Shoesmith
  - Good Neighbours Group – Councillor Short
  - Plastic Free Duffield – Councillor Vincent
  - Derwent Valley Line CRP – Councillor Spilsbury

- Flood Working Party – Councillor Shoesmith
- Car Park Working Group - Councillor Spilsbury

b) To receive any other items for information only and items to be included on the next agenda

16 To note the date of the next meeting- Wednesday 6 May 2020, to immediately follow the Annual Meeting (at 7pm) - at the Weston Centre, Tamworth Street, Duffield or by conference call

## CONFIDENTIAL INFORMATION

*K Gruber*

25 March 2020

### Item 9b- Correspondence-Appendix A

#### 1) General Correspondence

item	from	date
Advance Notification for Draft statement of community involvement	Amber Valley Borough Council	27/02/2020
Borough Council Elections by Thirds and Derbyshire police and crime pre-election period	Amber Valley Borough Council	27/02/2020
Derwent Valley Line CRP Meeting Monday 9 March	Economy Transport and Environment	28/02/2020
Hire of Hall possibility	Just Great Events/ Karate Club	02/03/2020
VE Day Memorial	Fabrications north east limited	03/03/2020
Certificate in Local Council Administration - CiLCA	Dalc	03/03/2020
Community News	Derbyshire County Council	04/03/2020
Safer Amber valley News	Amber Valley Borough Council	5/03/2020
Belper Model Railway Exhibition	Belper Model Railway Group	5/03/2020
Coronavirus – NALC Chief Officer Bulletin	Dalc	09/03/2020
Parish and Town Council Email	Derbyshire County Council	09/03/2020
Rialtas Newsletter March2020	rialtas	10/03/2020

Website Issue	Website supplier	14/04/2020
Town and Parish Councillors evening – 16 <sup>th</sup> /03/2020	Derbyshire PNN Police	12/03/2020
Derbyshire Association of Local Councils – Subscription Invoices 2020/21	Dalc	9/03/2020
Nalc study tour 2020/21	Nalc	04/03/2020
Loneliness Events	Parliament for Mid-Derbyshire	11/03/2020
Cancellation Parish and Town Council Liaison Forum	Derbyshire County Council	17/03/2020
Coronavirus Update	Dalc	17/03/2020
Latest Coronavirus Advice	Dalc	16/03/2020
COVID-19 Update from HMRC	HMRC	20/03/2020
Advice for Business: COVID-19	Amber Valley Brough Council	20/03/2020
COVID-19 Measures taken to support your organisation	Came and Company	20/03/2020
Service remain open to help the public	Citizens Advice Derbyshire Districts	21/03/2020
Regulations 16 of the Neighbourhood planning	Local Development Framework	18/03/2020
Update on COVID-19 Arrangements	Customers' Accounts	17/03/2020
Grass Cutting Contract	Ken	19/03/2020
COVID-19 – Managing your Account Online	E.ON Business Customer Service Team	19/03/2020
Reduced Train Timetables	Community Rail Officer	22/03/2020
Message for all member councils	Dalc	23/03/2020
Payments for working from home	Dalc	23/03/2020
Print, design and mailing	Phase Marketing, Design & Print	23/03/2020
Keeping the Bloomin' Gardens Community Safe	Bloomin' Gardens	23/03/2020
Open for business & here for you	Tudor	23/03/2020

Grounds Maintenance Service	Bloomin' Gardens	24/03/2020
Committee Papers for Full Council	Amber Valley Borough Council	24/03/2020
Coronavirus	Shelter Maintenance Ltd	24/03/2020

## 2) Resident Correspondence

Date	About	Response
24/02/2020	Bees - Transferred Bees hives to new apiary in the field	Thanks, sent
29/02/2020	Allotment Query	Put on waiting list
04/03/2020	Pavements in Melbourn Close –	Action to take communicated
15/03/2020	Keys - Found	Advertised
15/03/2020	Plastic free Duffield Litter Pick	Noted
5/03/2020	Dogs on lead sign and hedge cutting	Request sent to DCC
17/03/2020	Support for elderly in Duffield	Info included in Duffield Scene, on website and social media

## 2) Resident Correspondence

### Item 14 - Appendix B-Planning Applications

#### Consultation Date - 10/Mar/2020

RefVal: AVA/2020/0213

Address: Land To The Rear Of 14, Broadway, Duffield, Belper, Derbyshire, ,

Proposal: Proposed bungalow with mezzanine level

Date Valid: 9/Mar/2020

Decision Expected: 27/Apr/2020

Decision Issued:

Applicant: Mr Giles Henshaw 14 Broadway, Duffield, Belper, Derbyshire, DE56 4BT

Agent: Mr David Swann 14 Burley Hill, Allestree, Derby, DE22 2ET, UK

Parish: Duffield Ward: Duffield

Officer: Alan Redmond (alan.redmond@ambervalley.gov.uk)

Consultees: DCCHB,

#### Consultation Date - 11/Mar/2020

RefVal: AVA/2020/0191

Address: 9 Melbourn Close, Duffield, Belper, Derbyshire, DE56 4FX,

Proposal: Erection of two storey front, side and rear of dwellinghouse

Date Valid: 11/Mar/2020

Decision Expected: 29/Apr/2020

Decision Issued:

Applicant: Mr And Mrs Colliar 9 Melbourn Close, Duffield, Belper, Derbyshire, DE56 4FX,  
Agent:  
Parish: Duffield Ward: Duffield  
Officer: Laura Anthony (laura.anthony@ambervalley.gov.uk)  
Consultees: APAR, DCCHB,

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#### **Consultation Date - 11/Mar/2020**

RefVal: AVA/2020/0241  
Address: Hill Top, Makeney Road, Makeney, Milford, Belper, Derbyshire, DE56 0QU,  
Proposal: Alterations and extension to dwelling. Demolition of stables, erection of agricultural store and change of use of land to domestic curtilage to form driveway  
Date Valid: 11/Mar/2020  
Decision Expected: 29/Apr/2020  
Decision Issued:  
Applicant: Mr & Mrs Reece Hill Top, Makeney Road, Makeney, Milford, Belper, Derbyshire, DE56 0QU,  
Agent: Mr George Henshaw Woburn House, 3 Vernon Gate, Derby, DE1 1UL,  
Parish: Duffield Ward: Duffield  
Officer: Heather Wynne (heather.wynne@ambervalley.gov.uk)  
Consultees: APAR, DCCHB, DCCCON, DVMWHS, TREES,

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#### **Consultation Date - 17/Mar/2020**

RefVal: AVA/2020/0261  
Address: Duffield Art Galleries, 5 Town Street, Duffield, Belper, Derbyshire, DE56 4EH,  
Proposal: Proposed change of use from A1 to A3 (cafe / restaurant) with associated extensions and alterations  
Date Valid: 17/Mar/2020  
Decision Expected: 5/May/2020  
Decision Issued:  
Applicant: Mr A Carrieri  
Agent: Mr C Lindley Heatons, 9 The Square, Hegworth, Nottinghamshire, NG12 5JT  
Parish: Duffield Ward: Duffield  
Officer: Laura Anthony (laura.anthony@ambervalley.gov.uk)  
Consultees: APAR, DCCHB, POL, DCCCON, DVMWHS,

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#### **Consultation Date - 20/Mar/2020**

RefVal: AVA/2020/0279  
Address: Duffield Railway Station, Station Road, Duffield, Belper, Derbyshire, DE56 4EQ,  
Proposal: Removal of part of the existing boundary wall at the northern end of Chapel Street, Duffield and erection of new vehicular entrance gates to the Ecclesbourne Valley Railway Station.  
Date Valid: 20/Mar/2020  
Decision Expected: 8/May/2020  
Decision Issued:  
Applicant: Wyvern Rail Plc Wirksworth Station, Coldwell Street, Wirksworth, Derbyshire, DE4 4FB  
Agent:  
Parish: Duffield Ward: Duffield  
Officer: Laura Anthony (laura.anthony@ambervalley.gov.uk)  
Consultees: APAR, PEAK, DCCHB, DCCCON, DVMWHS,

