

## **DUFFIELD PARISH COUNCIL**

Parish Clerk: Mrs Kath Gruber  
Duffield Parish Council, The Weston Centre, Tamworth Street,  
Duffield, Derbyshire, DE56 4ER  
Telephone: 01332 842740  
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### **To: The Members of Duffield Parish Council**

Dear Councillor

You are summoned to attend the meeting of Duffield Parish Council to be held at 7.00pm on Wednesday 6 March 2019 at Cemetery Meeting Room, Hazelwood Road, Duffield.

Yours sincerely

*K Gruber*

Kath Gruber

### **AGENDA**

#### **NON-CONFIDENTIAL INFORMATION**

- 1 To receive apologies for absence.
- 2 To consider a Variation of Order of Business
- 3 To record Declaration of Members Interests in any item to be discussed.

#### **Please Note:**

Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item 4(c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To allow for Public Speaking
  - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.

- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Full Council Meeting held on 6 February 2019
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 7 **#DestinationDuffield and Food Fair**  
To consider proposal from Jonathan Leech
- 8 **Anti-Social Behaviour**
  - a. To review actions being taken to address the Anti-Social Behaviour in the Village.
  - b. To consider proposal for seating at Eyes Meadow
- 9 **Chairman's Announcements:**
- 10 **To receive the report of the Parish Clerk on:**
  - (a) Action Plan progress and actions arising from last meeting.
  - (b) General correspondence received by the Council-Appendix A
  - (c) WI Litter Picking
  - (d) Duffield Carnival Stall
  - (e) Church Walk allotments and fields
  - (f) Cemetery Lodge refurbishment update
  - (g) Annual Fireworks
  - (h) Circus
  - (i) Weston Centre
- 11 **Staffing Matters**
  - a) Employment Tribunal
  - b) Missing work related items
  - c) Cemetery Lodge Gas and Electric
  - d) Assistant Clerk shortlist
  - e) Groundsman
- 12 **Consultations**
- 13 **Derbyshire Association of Local Councils**  
Consideration of Circulars 03/2019

- 14 **Finance**  
 a) To approve Accounts for Payment for month ending 2 March 2019  
 b) Eyes Meadow Lighting - quotation for the electrical requirements
- 15 **To consider Planning Applications**
- The list of Planning Applications received for the Council to consider and make representations on is at Appendix B
  - Cemetery Lodge Roofing application
- 16 **Items for information only**
- a) To receive reports from representatives on outside bodies
- b) To receive any other items for information only and items to be included on the next agenda
- 17 To note the date of the next meeting- Wednesday 11 April 2017, to immediately follow the Annual Parish Meeting (at 7pm) at the Weston Centre, Tamworth Street, Duffield

**CONFIDENTIAL INFORMATION**

*K Gruber*

1 March 2019

**Item 10b- Correspondence-Appendix A**

**1) General Correspondence**

<b>Date</b>	<b>Document</b>	<b>From</b>
30/1/19	Derbyshire Districts Citizens Advice Quarter 3 impact report	CAB
6/2/19	Parish and Town Newsletters	DCC
6/2/19	No confidence vote in Amber Valley Borough Council as Local Planning Authority	Crich Parish Council
11/2/19	Parish and Town Council Liaison Forum Thursday 25 April 2019	DCC
12/2/19	Parish Map	Jason Smith
13/2/19	Level 7 Management Qualification for the Public Sector	Executive Education Team
13/2/19	CC Dhindsa's Listening to You Campaign 2018-19. Have your say!	Office of the PCC for Derbyshire
14/2/19	Safer Amber Valley News	AVBC

15/2/19	Training, Crime Survey & FREE computer monitors	Rural Action
18/2/19	celebration event on Saturday 23 <sup>rd</sup> and Sunday 24 <sup>th</sup> March 2019	Derwent Wise
19/2/19	Parish and Town Council Liaison Forum Revision to Date of Meeting now 3 April 2019	DCC
19/2/19	March 2019 Agenda and September 2018 Minutes	Ripley Town Council
20/2/19	Pre-election Period Guidance Letter – circulated by email to all Councillors	AVBC
22/2/19	Managing Mental Health in the Workplace, Tuesday 26th March	Westminster insight

## 2) Resident Correspondence

Date	About	Response
1/2/19	Low Plastic Duffield	On agenda 6/3/19
6/2/19	Duffield Dynamos Tournament 2019	Confirmed date (15/6/19)
9/2/19	Leaning tree on Snake Lane opposite Mill Green House	DCC link sent; explained private road; asked for photograph
12/2/19	#DestinationDuffield Business Networking Events	On agenda 6/3/19
12/2/19	lottery tickets in aid of Treetops	Contacted Treetops and Lottery – issued phone number for people to check if worried
13/2/19	Litter picking	Approach agreed; on agenda 6/3/19
14/2/19	Wedding hire request	Explained T&Cs; process; approx. price
18/2/19	Church Walk	On agenda 6/3/19
18/2/19	Stall pitch booking form	On agenda 6/3/19
22/2/19	Eyes Meadow Hire	Explained T&Cs; process; approx. price
25/2/19	Complaint Duffield Cemetery	Notices/Duffield Scene article/apology
26/2/19	Question on homes/households/new builds	Linked to DCC observatory/AVBC planning sent
28/2/19	Proposed Changes in Duffield	Response sent 1/3/19
1/3/19	Glass and Litter on Stiles Walk	Warden to clear/on agenda 6/3

## Item 15 - Appendix B-Planning Applications

### Consultation Date - 31/Jan/2019

RefVal: AVA/2019/0080

Address: 12 Melbourn Close, Duffield, Belper, Derbyshire, DE56 4FX,

Proposal: Single storey front and two storey side and rear extensions forming enlarged lounge, new garage, dining, kitchen, utility and WC with new bedrooms with dressing room over

Date Valid: 28/Jan/2019

Decision Expected: 18/Mar/2019

Decision Issued:

Applicant: Mr Ben Bruce 12 Melbourn Close, Duffield, Belper, Derbyshire, DE56 4FX,

Agent:

Parish: Duffield Ward: Duffield

Officer: Heather Wynne (heather.wynne@ambervalley.gov.uk)

Consultees: APAR, DCCHB,

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### Consultation Date - 31/Jan/2019

RefVal: AVA/2019/0082

Address: 14 Curzon Lane, Duffield, Belper, Derbyshire, DE56 4DE,

Proposal: 2 storey side extension and single storey rear extension

Date Valid: 28/Jan/2019

Decision Expected: 18/Mar/2019

Decision Issued:

Applicant: Mrs E H Britten 14 Curzon Lane, Duffield, Belper, Derbyshire, DE56 4DE,

Agent: Mr Roy Crashley Design Connexions Ltd, 25 Linsdale Gardens, Gedling, Nottingham, NG4 4GY, United Kingdom

Parish: Duffield Ward: Duffield

Officer: Heather Wynne (heather.wynne@ambervalley.gov.uk)

Consultees: APAR, DCCHB,

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### Consultation Date - 4/Feb/2019

RefVal: AVA/2019/0078

Address: White Cottage, Duffield Bank, Duffield, Belper, Derbyshire, DE56 4BG,

Proposal: Partial demolition of an existing dwelling, 2 storey rear extension, single storey front extension and alteration to the access

Date Valid: 4/Feb/2019

Decision Expected: 25/Mar/2019

Decision Issued: 5/Feb/2019

Applicant: Mr & Mrs M Bailey White Cottage, Duffield Bank, Duffield, Belper, DE56 4BG,

Agent: Mr Frank Gratton Ashton Associates Ltd, Rhodend, 28 Morden Road, Wareham, Dorset, BH20 7AA, England

Parish: Duffield Ward: Duffield

Officer: Laura Anthony (laura.anthony@ambervalley.gov.uk)

Consultees:

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**Consultation Date - 8/Feb/2019**

RefVal: AVA/2019/0116

Address: 38 Broadway, Duffield, Belper, Derbyshire, DE56 4BU

Proposal: Single storey rear extension to kitchen/dining area

Date Valid: 4/Feb/2019

Decision Expected: 25/Mar/2019

Decision Issued:

Applicant: Mr & Mrs R Knight 38 Broadway, Duffield, Belper, Derbyshire, DE56 4BU

Agent: David McPhee RIBA David McPhee Chartered Architect, 1 Rutland Drive, Mickleover, Derby, DE3 9FW, United Kingdom

Parish: Duffield Ward: Duffield

Officer: Heather Wynne (heather.wynne@ambervalley.gov.uk)

Consultees: APAR,

**Consultation Date - 19/Feb/2019**

RefVal: AVA/2019/0090

Address: 34 Town Street, Duffield, Belper, Derbyshire, DE56 4EH,

Proposal: Erection of garage building

Date Valid: 19/Feb/2019

Decision Expected: 9/Apr/2019

Decision Issued:

Applicant: Barbara Layland 34 Town Street, Duffield, Belper, Derbyshire, DE56 4EH,

Agent: Mr Matthew Montague Matthew Montague Architects, The Cheese Factory , Longford Lane, LONGFORD, DE6 3DT,

Parish: Duffield Ward: Duffield

Officer: Heather Wynne (heather.wynne@ambervalley.gov.uk)

Consultees: APAR, DCCHB, TREES, DCCCON,